

**RIVERBEND CONDO UNIT OWNERS' ASSOCIATION  
COMMITTEE INTEREST FORM**

NAME: \_\_\_\_\_ UNIT # \_\_\_\_\_

EMAIL: \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ DATE: \_\_\_\_\_

I would like to work on the following committee (in order of preference):

\_\_\_\_\_ **Activities Committee:** This Committee develops social programs responsive to the needs of the community and sets up recreation programs for all interests.

\_\_\_\_\_ **Budget and Finance Committee:** The primary responsibility of this committee is to review the preliminary budget and to conduct public hearings on the proposed budget. It also reviews financial reports and procedures and makes related recommendations for Board consideration.

\_\_\_\_\_ **Building Facilities Committee:** The purpose of this Committee is two-fold: to advise and assist the Board in preserving and enhancing the physical environment of all common areas and in identifying safety hazards and developing programs to promote the safety and security of the community. Tasks include considering improvements and maintenance to the common areas and reviewing contract specifications prior to making recommendations to the Board.

\_\_\_\_\_ **Communications Committee:** The Communications Committee advises and assists the Board in keeping the community informed of all activities and functions of the association by preparing monthly newsletters, arranging publicity for community events and informing new residents about the association.

\_\_\_\_\_ **Covenants Committee:** The primary function of this committee is to assist the Board in regulating the external design, appearance, use and maintenance of the common elements and in interpreting the governance documents.

\_\_\_\_\_ **Elections Committee:** This Committee seeks resident candidates for the Board at a special election meeting at the end of the organizational period. The Committee also prepares for and conducts the elections.

\_\_\_\_\_ **Rules Committee:** The Committee reviews existing policies and proposes appropriate modifications. They also propose policy on design, property use restrictions and methods for handling complaints and violations of the rules with recommendations to the Board.

I would consider chairing of the committee I am volunteering for:

\_\_\_\_\_ At this time \_\_\_\_\_ In the future

I would be interested in serving on the Board of Directors:

\_\_\_\_\_ At this time \_\_\_\_\_ In the future

I have a \_\_\_\_\_ considerable \_\_\_\_\_ moderate \_\_\_\_\_ small amount of time to devote.

Signature \_\_\_\_\_

Revised 10/02/13