

Unit #: _____

Riverbend's Concierge Check List

As part of the In-Service Unit Program (ISUP) at Riverbend, the Engineers will (with owner's permission), enter your unit as listed below while you are away to check:

- Water Fixtures
- Drains including the HVAC closet drain and fill drain traps if necessary
- Sprinkler heads
- Unit temperature

They will make a general sweep of the unit looking for anything unusual to report.

The cost for this inspection service is \$25.00 per month (2 times)
Or \$12.50 per week.

Note: this figure does not include costs related to the repairs found in the unit.

Notes for Riverbend: _____

Weekly at \$12.50 per week for _____ weeks.

Monthly at \$25.00 (2 visits)

Owner's Signature: _____

Engineers Signature: _____

Date to start: _____

Date to end: _____

Unit #: _____

Snow Bird Check Sheet

Owner's Name: _____

Unit: _____

- Water Fixtures
- Drains including the HVAC closet drain and fill drain traps if necessary
- Sprinkler heads
- Unit temperature (about 68 degrees)
- Make a general sweep of unit to look for anything unusual to report

Week #:	1	2	3	4	5
Jan					
Feb					
March					
April					
May					
June					
July					
Aug					
Sept					
Oct					
Nov					
Dec					

Notes: